

Parish of St. Thomas Wells with the Horringtons

The Parish Office,
St. Thomas Street,
Wells, Somerset.
BA5 2UZ
Tel. 01749 672335
Email. office@stthomaswells.co.uk



USE OF ST THOMAS'S CHURCH HALL

RE: BOOKING AGREEMENT (2025)

Bookings are provisional until receipt of payment, unless otherwise agreed.
(cheques payable to PCC St Thomas Church or apply to office for bank details for transfer)

Rental charges per session with effect from 1st January 2025

- One-off hire of hall (no concession) 1/10-31/3 £65 1/4-30/9 £60
- Regular users of hall (block bookings) 1/10-31/3 £55 1/4-30/9 £50

The hall is let in three sessions per day:

Morning: 8.30am-12noon ~ Afternoon: 1pm-5.30pm ~ Evening: 6pm-10.30pm

There can be some flexibility with these session timings depending on other bookings.

We stick rigidly to the 10.30pm finish out of consideration for our neighbours.

The total number of people in the hall should not exceed 100.

Tables and chairs are stacked around the room, please replace them after use (do not stack chairs in front of radiators).

The kitchen is available for use. Cups, saucers and plates can be found in the cupboards. Tea towels are supplied. Any breakages or damages must be reported to the booking officer.

Please do not fix or adhere anything to the premises or any part of them except on one of the boards provided (if the PCC has given its permission so to do).

The church hall is not licensed premises. Alcohol may not be sold at any function unless the hirer obtains a temporary event notice (TEN) from Mendip District Council, then the church needs to be informed and to have a copy of the licence.

Please bring your own plastic sack (biodegradable if possible) and take away any non-recycled rubbish as we are unable to get everything in the church's bins.

